

**OFFICE OF THE CONTROLLER OF EXAMINATIONS
ANNA UNIVERSITY::CHENNAI - 600 025**

**NOTIFICATION FOR PAYMENT OF EXAMINATION FEES (FEB./ MAR. 2025)
PG (DISTANCE EDUCATION PROGRAMMES)**

The Distance Education students End Semester Examination for February / March 2025 will be conducted in the month of Apr. / May. 2025. The Web Portal of the Office of the Controller of Examinations is opened for registration from 09-04-2025 to 15-04-2025 for the Distance Education students of M.B.A. / M.C.A. / M.Sc. End Semester Degree programmes. Hence, the students are requested to register for the February / March 2025 End Semester Examinations.

This notification is applicable to students coming under Non functioning Study centre also and pay the fees in the given web-portal.

The last date for payment of Examination Fees by the students is 15-04-2025 and Examinations Time Table will be Published shortly in website.

EXAMINATION FEES:

- For M.B.A., M.C.A., M.Sc., the fees for theory / practical examination is ₹.450/- and for the project work is ₹.600/- . In addition to the examination fees, M.B.A. , M.C.A. & M.Sc. Final Semester Candidates have to pay a sum of ₹.1000/- towards issue of Consolidated Statement of Marks, Provisional Certificates and Degree Certificate. These Certificates will be issued as and when the candidate qualifies for the Degree.

Registration:


The students can register for the February / March 2025 examinations by following the procedure given below.


- The Registration commences on **09-04-2025 and ends on 15-04-2025.**
- Login to student Login with Register number through the official web-portal of COE <https://coe1.annauniv.edu>
- Open the **Reg_Preview** and download the **Registration Preview Request Form.**
- Verify the subjects and respective candidate study centre printed on the preview form.
- The students who require Change of Exam Centre with valid reasons and proof if any should be sent to the Mail-id coedis@annauniv.edu (Refer **Annexure – I** for Change of Exam Centre option form to be filled and should be attached to through the above Mail-id). **The COE office may permit Change of Exam Centre only after verification. If not permitted further request from students not accepted.**
- Fees may be paid online through web-portal and after payment an Acknowledgement form will be generated.
- Print the preview form, the Acknowledgement received via online payment and retain the same for future references.
- For any clarification on Registration process, the students may contact **044-22357248 / 7300** or send mail to coedis@annauniv.edu

The payment of Examination fees through the above given official web-portal of COE <https://coe1.annauniv.edu> after the due date will not be accepted.

NOTE: FOR MAXIMUM PERIOD EXHAUSTED STUDENTS :

Those already Registered and Examinations fees paid by Maximum Period Exhausted Students in the previous notification are requested to note down their Examinations schedule in the Timetable which will be published shortly in website.


- 08.04.25
CONTROLLER OF EXAMINATIONS



08/04/25

Annexure - I

Anna University :: Chennai – 600 025

Distance Education Programme Examinations – FEB. / MAR. - 2025

Examination Centre Option Form

Sl. No.	Place of Examination Centre	Select any ONE Tick () your choice
1	CHENNAI	
2	COIMBATORE	
3	TRICHY	
4	MADURAI	
5	NAGERCOIL	
6	VILLUPURAM	

Name : _____

Register Number : _____

Roll Number : _____

Study Centre / Learning Centre : _____
Name, Place and State

Signature : _____

Place : _____

Date : _____